

DETAILS of CURRENT EMPLOYMENT			(or last job if currently unemployed)
From:	To:	Job Title:	
Employer Name and Address:			
Nature of Business:			No. of employees:
Reason for Leaving:			
Number of personnel reporting directly to you:			
Main duties:			
Remuneration basic before deductions:		On commencement:	
		Now (or on leaving):	
Other earnings / benefits (now or on leaving):			
DETAILS of PREVIOUS EMPLOYMENT			(in date order, most recent first. Please provide full employment history use additional sheets if required)
From:	To:	Job Title:	
Employer Name and Address:			
Nature of Business:			No. of employees:
Reason for Leaving:			
Number of personnel reporting directly to you:			
Main duties:			
Remuneration basic before deductions:		On commencement:	
		On leaving:	
Other earnings / benefits (on leaving):			
From:	To:	Job Title:	
Employer Name and Address:			
Nature of Business:			No. of employees:
Reason for Leaving:			
Number of personnel reporting directly to you:			
Main duties:			
Remuneration basic before deductions:		On commencement:	
		On leaving:	
Other earnings / benefits (on leaving):			
From:	To:	Job Title:	
Employer Name and Address:			
Nature of Business:			No. of employees:
Reason for Leaving:			
Number of personnel reporting directly to you:			
Main duties:			
Remuneration basic before deductions:		On commencement:	
		On leaving:	
Other earnings / benefits (on leaving):			
Have you had any gaps in your employment? Yes / No			
If yes, please provide relevant details:			
PRACTICAL SKILLS			
Summarise job skills acquired and any specialist training received:			

What qualities do you have which most suit you to the job you are applying for?

HEALTH

If you are offered employment are you willing to have a medical examination? Yes / No

GENERAL

What are your main interests, sports and hobbies?

To which clubs or societies do you belong?

Do you have any part-time jobs which you intend to continue? Yes / No If YES, give details

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Do you have any other commitments which may limit your hours? e.g. judicial, military or local government Yes / No If YES give details

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Future training plans Give details of any courses you intend to pursue

Have you ever been dismissed from employment? YES / NO If YES, give details

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Please give any other information relevant to your application, e.g.. outline any notable achievements

REHABILITATION OF OFFENDERS ACT 1974

Have you any convictions that are not spent under the Rehabilitation of Offenders Act? Yes / No

If yes, please provide further details:

REFERENCES Names and Addresses of three referees who are not related to you		
Work Experience	Work Experience	Character
Occupation	Occupation	Occupation
Email Address	Email Address	Email Address
Tel. No.	Tel. No.	Tel. No.
Can this referee be contacted now? Yes / No	Can this referee be contacted now? Yes / No	Can this referee be contacted now? Yes / No

AVAILABILITY (Please give details)

When would you be available for an interview?

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If offered this job when could you start?

Do you have any holiday commitments?

How did you hear about this job?

Do you know anyone in our employment? (give names)

NOTES (Use this section if you require additional space)

Multiple empty horizontal lines for notes.

Should you be invited for interview you will need to provide original evidence of: driving license; education/training qualifications and certificates etc.

DECLARATION Please read carefully and then sign and date your application

I confirm that the information given in this application is true correct and complete. I understand that any questions left unanswered may be discussed at any interview arising from this application. I understand that any misleading statements may be sufficient grounds for cancelling any agreements and or terminating my employment with Tecker Ltd.

Applicants signature	Date

The information provided by you in this form as an applicant will be stored either on paper records or a computer system in accordance with the Data Protection Act 1998 and will be processed solely in connection with recruitment.

Enclosed with this Application Form: Job Description Other:

FOR OFFICE USE ONLY

Multiple empty horizontal lines for office use.
